



BSB51918 Diploma of Leadership and Management

Qualification Description

This qualification reflects the role of individuals who apply knowledge, practical skills and experience in leadership and management across a range of enterprise and industry contexts.

Individuals at this level display initiative and judgement in planning, organising, implementing and their own workload and the workload of others. They use communication skills to support individuals and teams to meet organizational or enterprise requirements.

They plan, design, apply and evaluate solutions to unpredictable problems, and identify analyse and synthesise information from a variety of sources.

Entry Requirements

There are no entry requirements for this qualification.

Licensing/Regulatory Information

No licensing, legislative or certification requirements apply to this qualification at the time of publication.

Employment Pathways

Unit/section manager and/or operations/product manager.

Education Pathways

BSB61015 Advanced Diploma of Leadership and Management

Packaging Rules:

12 units must be completed:

- 4 core units
- 8 elective units

Core Units

BSBLDR502	Lead and manage effective workplace relationships
BSBLDR511	Develop and use emotional intelligence
BSBMGT517	Manage operational plan
BSBWOR502	Lead and manage team effectiveness

Elective Units

BSBCUS501	Manage quality customer service
BSBFIM501	Manage budgets and financial plans
BSBMGT502	Manage people performance
BSBMGT516	Facilitate continuous improvement
BSBRISK501	Manage risk
BSBWHS501	Ensure a safe workplace
BSBWOR501	Manage personal work priorities and professional development
BSBLED501	Develop a workplace learning environment

Location*

This course is delivered offsite at a venue negotiated with the client.

Duration*

12 – 18 months.

Mode of delivery

All courses offered by TABMA Training are delivered to meet student needs in a similar format with either face to face tuition and/or mentoring support. Some programs have a class based training schedule to assist students with more comprehensive subjects and assessments.

Students are expected to attend all classes and successfully complete all tasks and activities during the course. There are also activities to be completed outside of the workshops. These activities are aimed at allowing the learners to apply the course content in their own workplace environment.

Language, Literacy and Numeracy

All applicants are required to complete a Language, literacy and numeracy assessment prior to enrolling and will require sufficient language, literacy and numeracy skills to be able to

complete the assessment. This program requires sound communication and interpersonal skills, the capacity to read and interpret written instructions and the ability to analyse and write reports in context to the job role.

Assessment type:

The assessments are competency based and use an open book approach book comprising both theoretical and practical exercises. These assessments typically include written questions; case studies/scenarios; individual assessment, and practical tasks in a simulated workplace environment.

Recognition of Prior Learning / Credit Transfers:

Recognition of Prior Learning

Students may be eligible to apply for recognition of their chosen qualification by providing evidence of their previous training, employment experience or other life skills that meet qualification requirements. Successful applications may result in a reduced training time.

Credit Transfer

Students may be eligible to apply for credit transfer. This is where you can provide evidence of previous studies where there is equivalence to the units of competency within the course. (Please refer to student handbook).

Costs

Funding:

NSW Smart and Skilled - this training is subsidised by the NSW Government.

<https://smartandskilled.nsw.gov.au/for-students>

\$7590 per full qualification or \$632.50 per unit of competency.

Fee for Service: \$7200

Student Fee: \$1000

Contact us:

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** Duration and location are subject to negotiation between client and TABMA Training*