



BSB42015 Certificate IV in Leadership and Management

Qualification Description

This qualification reflects the role of individuals working as developing and emerging leaders and managers in a range of enterprise and industry context.

As well as assuming responsibility for their own performance, individuals at this level provide leadership, guidance and support to others. They also have some responsibility for organizing and monitoring the output of their team.

They apply solutions to a defined range of predictable and unpredictable problems, and analyse and evaluate information from a variety of sources.

Entry Requirements

There are no entry requirements for this qualification.

Language, Literacy and Numeracy

All applicants are required to complete a Language, literacy and numeracy assessment prior to enrolling and will require sufficient language, literacy and numeracy skills to be able to complete the assessment. This program requires sound communication and interpersonal skills, the capacity to read and interpret written instructions and the ability to analyse and write reports in context to the job role.

Licensing/Regulatory Information

No licensing, legislative or certification requirements apply to this qualification at the time of publication.

Employment Pathways

Individuals undertaking this qualification are eligible for frontline supervisors and manager roles across a wide range of business sectors.

Education Pathways

BSB50215 Diploma of Business

Packaging Rules:

Total number of units = 12

4 core unit plus

8 elective units

Core Units

BSBldr401	Communicate effectively as a workplace leader
BSBLDR402	Lead effective workplace relationships
BSBLDR403	Lead team effectiveness
BSBMGT402	Implement operational plan

Elective Units

BSBINN301	Promote innovation in a team environment
BSBMGT403	Implement continuous improvement
BSBWHS401	Implement and monitor WHS policies, procedures and programs to meet legislative requirements.
BSBWOR404	Develop work priorities
BSBCMM4021	Make a presentation
BSBCUS403	Implement customer service standards
BSBLED401	Develop teams and individuals
BSBRES401	Analyse and present research information

Location*

This course is delivered offsite at a venue negotiated with the client.

Duration*

12 - 18 months in an actual workplace environment.

Mode of delivery

All courses offered by TABMA Training are delivered to meet student needs in a similar format with either face to face tuition and/or mentoring support. Some programs have a class based training schedule to assist students with more comprehensive subjects and assessments.

Students are expected to attend all classes and successfully complete all tasks and activities during the course. There are also activities to be completed outside of the workshops. These

activities are aimed at allowing the learners to apply the course content in their own workplace environment.

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Assessment type:

The assessments are competency based and use an open book approach book comprising both theoretical and practical exercises. These assessments typically include written questions; case studies/scenarios; individual assessment, and practical tasks in a simulated workplace environment.

Recognition of Prior Learning / Credit Transfers:

Recognition of Prior Learning

Students may be eligible to apply for recognition of their chosen qualification by providing evidence of their previous training, employment experience or other life skills that meet qualification requirements. Successful applications may result in a reduced training time.

Credit Transfer

Students may be eligible to apply for credit transfer. This is where you can provide evidence of previous studies where there is equivalence to the units of competency within the course. (Please refer to student handbook).

Costs

Funding:

NSW Smart and Skilled - this training is subsidised by the NSW Government.

<https://smartandskilled.nsw.gov.au/for-students>

\$5790 for the full qualification (Student Fee: \$1580) for existing workers.

Fee for service: \$5500.

Contact us:

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** Duration and location are subject to negotiation between client and TABMA Training*